Project R.E.A.L.

April 29th – May 3rd

**Details and Requirements**

**Review the attached Philosophy, Rationale and Goals of Project R.E.A.L.**

**Adhere to the Project R.E.A.L. timeline and deadline dates**

**Successfully complete your Project R.E.A.L. Experience (30 hours and positive sponsor evaluation)**

**Project R.E.A.L. Timeline and Deadline**

**November – Research and Contact Sponsor**

**December/January – Complete Project R.E.A.L. Proposal Form**

**February 1st – Submit signed Project R.E.A.L. Proposal Form to Mrs. Favret**

**After Project R.E.A.L. is completed – Positive Evaluation form must be turned in to Mrs. Favret by May 10th.**

**PHILOSOPHY OF PROJECT R.E.A.L.**

**We at Beaumont believe that Project R.E.A.L. (Realistic Education through Alternative Learning) will help the senior student realize her potential as a self-confident young woman always striving for excellence. This project will emphasize the value of life outside of school, in her community as well as in business and industry. With the aid of her sponsor, she will be in a supportive learning environment where she will use the knowledge and skills acquired as a Beaumont student.**

**RATIONALE**

**Project R.E.A.L. is a week-long work and life experience for seniors. The Project R.E.A.L. process is initiated with the belief that through direct participation students can effectively learn about various environments and the responsibilities of the people involved in them. By exposing the students to these opportunities we encourage them to apply the knowledge and skills learned at Beaumont, and the faith requirements of the call of the laity, to a real career or service experience.**

 **GOALS**

**Project R.E.A.L. will provide for the student:**

1. **A work-life experience that will lead to greater self-realization.**
2. **An opportunity to improve communication skills.**
3. **A learning experience in determining realistic goals.**
4. **An environment where she can promote self-discipline.**
5. **An opportunity for career exploration.**
6. **An opportunity to evaluate herself and her personal growth.**
7. **A chance to experience the opportunities and challenges of serving Christ in the world through her profession.**

**STUDENT OBLIGATIONS FOR PROJECT R.E.A.L.**

**The Student Will:**

1. **Read over all forms and guidelines for Project R.E.A.L.**
2. **Analyze her goals and objectives for her project.**
3. **Communicate with a chosen sponsor and set up all the needed accommodations.**
4. **Turn in her proposals on the required date, February 1st.**
5. **Successfully complete 30 hours with your Project R.E.A.L. Sponsor.**
6. **Return the completed and signed Project R.E.A.L. Evaluation form to Mrs. Favret by May 10th.**

**PROJECT R.E.A.L. INITIAL CONTACT FORMAT**

**Below is a sample conversation for when you call a potential sponsor. This sample is to give you some ideas. You will be more comfortable when calling a potential sponsor if you put these ideas in your own words.**

**Hello, Mr. /Mrs./Ms/Dr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, my name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I am a senior at Beaumont School.**

**Beaumont seniors participate in a program called Project R.E.A.L., which offers an opportunity for students to work with a professional for one week in order to gain work experience and career insights. This year, Project R.E.A.L. will run from Monday, April 29th through Friday, May 3rd.**

**I would appreciate the opportunity to shadow/intern with you because:**

 **I am considering a career in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **I have always wanted to learn more about\_\_\_\_\_\_\_\_\_\_\_**

**I would report to work during your regular work hours and would be required to spend 30 hours for the week.**

**Do you have any questions about Project R.E.A.L.?**

**Would it be possible for me to spend this time at your (office, school, store, company etc.)**

**IF RESPONSE IS YES:**

**Thank you. I will email you the Proposal Form.**

**Thank you for your time. I am looking forward to spending my Project R.E.A.L. with you from April 29th through May 3rd.**

**If RESPONSE IS NO: Thank you so much for your time perhaps you will be able to host a Project R.E.A.L. student in the future.**

**Beaumont School**

**3301 North Park Boulevard**

**Cleveland Heights, Ohio 44118**

**Fax: 216-325-1690**

**Phone: 216-325-7323**

**Cover Page: Project Real Proposal Form**

**Due Date: February 1st**

**STUDENT NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HOMEROOM\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SPONSOR NAME (PRINT) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLACE OF OCCUPATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**POSITION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**BUSINESS ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TELEPHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FAX NUMBER\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project R.E.A.L. Final Proposal Form: Instructions:**

**Complete the following Proposal Form for Project R.E.A.L. by answering the questions on the next page. You, your sponsor and your parent/guardian must sign the completed Proposal Form before you turn it in.**

**PROJECT R.E.A.L. PROPOSAL FORM**

1. **Explain why you have selected this site/sponsor for Project R.E.A.L.? (100 words minimum)**
2. **What do you hope to learn from your Project R.E.A.L. experience? (100 words minimum)**

**Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sponsor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**BEAUMONT SCHOOL PROJECT R.E.A.L. EVALUATION FORM**

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project/Project Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Hours Spent:**

**Monday\_\_\_\_\_\_Tuesday\_\_\_\_\_\_\_Wednesday\_\_\_\_\_\_\_Thursday\_\_\_\_Friday\_\_\_\_\_**

 **Please rate the student according to the following scale:**

 **4= excellent 3=good 2=fair 1=poor**

**\_\_\_\_1. Has the student evidenced seriousness of purpose?**

**\_\_\_\_2. Has she been prompt and reliable?**

**\_\_\_\_3. Has she shown initiative and an ability to follow through?**

**\_\_\_\_4. Has she been receptive and responsive to suggestions and criticism?**

**\_\_\_\_5. Did she evidence real interest in the project?**

**\_\_\_\_6. Has she appeared eager to learn and to profit from this project?**

**\_\_\_\_7. Has she shown the ability to work well with others?**

**\_\_\_\_8. Has her dress and personal appearance been appropriate?**

**\_\_\_\_9. Has she been courteous?**

**Please discuss the above evaluation with the student, from her viewpoint as well as hers.**

**Following your conference, please sign below and have the student sign. Thank you so much for giving our student the opportunity to spend her Project R.E.A.L. with you.**

**Sponsor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**You may email this form, fax or send with the student on the last day of the project.**

**Email:** **bfavret@beaumontschool.org/** **Fax: 216-325-1690**